

The Manager

**National Bank Ltd.**

Date.....

Dear Sir,

C.D/SB. A/c. No .....

With reference to my/our above A/c, opened with you on  
...../we request you to please issue me/us  
a Cheque Book containing ..... leaves.

Yours faithfully

Verified by :

.....

(Signature)

Name.....

Address .....

Cheque No ..... to ..... issued  
and noted in Ledger.

.....

Authorised Officer

Received the Cheque Book, counted the leaves and found in  
order.

Date, \_\_\_\_\_

.....

(Signature)